CUSTOMER REGISTRATION(KYC)

**Section 1 Customer Information**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **1.1) Business Information** | | | | | | | |
| Registered Company Name | |  | | | | | |
| Registration Number | |  | | | | | |
| Country of Incorporation | |  | | Date of Incorporation | |  | |
| Authorized Capital  *(Please specify currency)* | |  | | Paid-up Capital  *(Please specify currency)* | |  | |
| Registered Address | |  | | | | | |
| Operating Address  *(if different)* | |  | | | | | |
| Business Type  *(e.g., Shipping, Trading)* | |  | | | | | |
| Website | |  | | | | | |
| **1.2) Contact Information** *(Please indicate as ‘N/A’, where necessary.)* | | | | | | | |
| (1) | Main Contact Person | |  | | | | |
| Designation | |  | | | | |
| Office Phone Number | |  | | Mobile Number | |  |
| Email Address | |  | | | | |
| (2) | Main Contact Person | |  | | | | |
| Designation | |  | | | | |
| Office Phone Number | |  | | Mobile Number | |  |
| Email Address | |  | | | | |
| **1.3) Ownership and Management** *(Please indicate as ‘N/A’, where necessary.)* | | | | | | | |
| (1) | Name of Company Shareholder | |  | | | | |
| Nationality | |  | | | | |
| Ownership Share (in %) | |  | | | | |
| (2) | Name of Company Shareholder | |  | | | | |
| Nationality | |  | | | | |
| Ownership Share (in %) | |  | | | | |
| (3) | Name of Company Shareholder | |  | | | | |
| Nationality | |  | | | | |
| Ownership Share (in %) | |  | | | | |
| (4) | Name of Company Shareholder | |  | | | | |
| Nationality | |  | | | | |
| Ownership Share (in %) | |  | | | | |

1. *If there are more than four (04) company shareholder(s), please submit the necessary information (as a separate sheet) in the format outlined above.*

**Section 2 Business Activities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Is your company owned by a parent company** | | | * Yes | | * No |
| *If ‘Yes’, please indicate the below details and attach the necessary documentation. Otherwise, please indicate as ‘N/A’.* | | | | | |
| Name of the Parent Company |  | | | | |
| Address of the Parent Company |  | | | | |
| Main Contact Person |  | | | | |
| Designation |  | | | | |
| Office Number |  | Mobile Number | |  | |
| Email Address |  | | | | |

**Section 3 Financial Information**

|  |  |
| --- | --- |
| **3.1) Bank Account Details** *(Please indicate as ‘N/A’, where necessary.)* | |
| Beneficiary Full Name |  |
| Beneficiary Bank Name |  |
| Bank Branch/Account Number |  |
| IBAN/SWIFT Code |  |
| Currency |  |
| Country |  |

**3.2) Credit References**

Please include the following credit references from suppliers or financial institutions

|  |  |  |
| --- | --- | --- |
|  | **Reference 1** | **Reference 2** |
| Name |  |  |
| Designation |  |  |
| Office/Mobile Number |  |  |
| Relationship |  |  |
| Company |  |  |
| Credit Limit |  |  |
| Credit Terms |  |  |
|  | **Reference 3** | **Reference 4** |
| Name |  |  |
| Designation |  |  |
| Office/Mobile Number |  |  |
| Relationship |  |  |
| Company |  |  |
| Credit Limit |  |  |
| Credit Terms |  |  |

**Section 4 Compliance and Regulatory Information (Regulatory Compliance and Sanctions)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (1) | Is your company compliant with international and local regulations related to bunkering? | | * Yes | * No |
| If no, please explain |  | | |
| (2) | Are any of your Ultimate Beneficial Owners (UBOs) or persons with control of the Company, commercial operators or representatives, ever been investigated, charged or convicted with any offense, including bribery, corruption, money laundering, sanctions or conflicts of interest, or subject to any trade, economic or financial sanctions laws, regulations, embargoes or restrictive measures administered, enacted or enforced by a Sanctions Authority? | | * Yes | * No |
| If yes, please explain |  | | |
| (3) | Is the Company, any of its affiliates, UBOs or persons with control of your company, directors and/or officers a Politically Exposed Person (PEP)[1](#_bookmark0)? | | * Yes | * No |
| If yes, please explain |  | | |

* 1. **Anti-Money Laundering (AML) Policies**

|  |  |  |  |
| --- | --- | --- | --- |
| Do you have an AML policy in place? | | * Yes | * No |
| If yes, please provide a copy of the policy. | | | |
| If no, please explain the measures taken to prevent money laundering |  | | |

**Section 5 Documentation Required** (As part of registration required, please submit the following)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Supporting Documents** | | **Please tick** | | |
| **Yes** | **No** | *If no, please indicate reason(s)* |
| (1) | Certificate of Incorporation issued by the Accounting and Corporate Regulatory Authority (ACRA),  For foreign customer, please submit the foreign equivalent of the business registration certificate. |  |  |  |
| (2) | Company Shareholders chart and/or List of Shareholders/UBOs |  |  |  |
| (3) | Bank Information and/or Credit Reference Letter |  |  |  |
| (4) | Audited Financial Statements (Last 3 years) |  |  |  |
| (5) | Memorandum and Articles of Association |  |  |  |
| (6) | Any other supporting document(s) to support your registration |  | | |

1 Politically exposed person’ means (a) a natural person who is or has been entrusted with prominent public functions whether in Singapore or a foreign country in a foreign country; (b) immediate family members of such a person; or (c) close associates of such a person

**Section 6 Declaration and Signature**

I hereby declare that the information provided in this form is true, accurate, and complete to the best of my knowledge. I agree to notify G&B Trading of any changes to the information provided herein.

I fully understand and acknowledge that any misrepresentation, falsification, or omission of any facts that I have provided in this form can and might be a cause for legal action against myself and/or the company.

**Authorized Signatory (with Company Stamp)**

|  |  |  |
| --- | --- | --- |
| Name | | Designation |
| Signature/Company Stamp |  | |
| Date |  | |